Shiline Bandoo

#7 Clifford Street,

Curepe.

September 19, 2017

Telephone contact – 396-7028 & 775-2470

E-mail [bandoo.shiline.g5@gmail.com](mailto:bandoo.shiline.g5@gmail.com)

Massy Stores Pharmacy

Eastern Main Rd

St. Augustine,

Trinidad.

Dear Sir/Madam,

I successfully graduated from El Dorado West Secondary school and I would like to take this opportunity to express interest for a job at your firm as Pharmacy Assistant/Cashier that may be available at this time. I am embracing various opportunities of learning new experiences so this I believe would add value to me and any organization**.**

I strongly believe I am the best candidate for this position because I am highly ambitious, dedicated, honest, efficient and courteous. My working experience has thought me to be responsible, patient and able to follow procedures and instructions accurately. I possess excellent communication and problem-solving skills, I am a Fast learner, meticulous with attention to detail and very open-minded.

I am seeking full time employment at your establishment and therefore willing to work the requested hours. . I hope you find my application of interest and I would be pleased to attend an interview at the earliest convenience. Enclosed is a copy of my resume, which outlines the details of my credential

Thanking you for your consideration,

Yours respectfully,

SHILINE BANDOO

MY RESUME

NAME : SHILINE BANDOO

CONTACT NO. : 396-7028 & 775-2470

EMAIL : [Bandoo.Shiline.g5@gmail.com](mailto:Bandoo.Shiline.g5@gmail.com)

DATE-OF-BIRTH : 06th October, 1999

ADDRESS : #7 CLIFFORD STREET CUREPE

EDUCATION : EL DORADO WEST SECONDARY

CSEC Results May/June 2016:

|  |  |  |
| --- | --- | --- |
| **Subject** | **Grades** | **Profile Grades** |
| ENGLISH A GENERAL | I | (A), (B) |
| ENGLISH B GENERAL | II | (A), (C), (B) |
| INFORMATION TECHNOLOGY GENERAL | II | (C), (A), (B) |
| INTEGRATED SCIENCE GENERAL | II | (A), (C), (A) |
| MATHEMATICS GENERAL | I | (A), (A), (A) |
| MECHNICAL ENGINEERING TECHNOLOGY TECHNICAL | I | (A), (C), (A) |
| TECHNICAL DRAWING GENERAL | I | (A), (A), (A) |

WORK EXPERIENCE : Cashier at Maxsel Pharmacy, Curepe (2016-2017)

(736-4918)

Sales Clerk at Maxsel Pharmacy, Curepe

ACHIEVEMENTS : At El Dorado West Secondary School

* Five First Class Honour Cards -2013- 2014
* Four Second Class Honour Cards -2012-2015
* Two Honour Roll Awards 1st Class -2014-2015
* Top Achiever Awards in MET and Technical Drawing -2015
* Senior Prefect -2015-2016
* 2016 CSEC Top Achiever - Technical Drawing & Mechanical Engineering Technology.

INTERESTS : Religious Movies

Animals

Music

SKILLS : Dancing

Tennis

REFERENCES : Florence Jobe

Pharmacist

Maxsal pharmacy and (NCRHA)

Contact No. – 381-9670

Faiz Mohammed

Teacher

El Dorado West Secondary School

Contact No. -762-3717